

## Show Notes for the Defeat the Drama Podcast Episode 3

### 4 Simple Steps to Igniting Follow Through

1. **Clear Expectations:** Make sure you have a meeting of the minds with your team. Everyone is on the same page and fully aware of what is expected. Align those expectations up with your specific business objectives
2. **Specific Consequences:** I recommend a good Progressive Discipline Process
3. **Be a Leader who will Follow Through if Your Employees Don't:** Enact the prescribed consequences if your team members are failing to follow through.
4. **Celebrate Success:** At a minimum, give a quick thank you, thumbs up or high five for a job well done when they do follow through. Use both negative and positive reinforcement.