

Show Notes for the Defeat the Drama Podcast Episode 2 Delegation

6 Simple Steps of Great Delegation

- What
- Who
- How (Optional)
- By When
- Communication Schedule
- Offer Support



Kirsten E. Ross

Determine What to Delegate:

What tasks or projects do you do now that you don't like and are not good at? Create a list. Break larger tasks or projects down. It is possible that you are great at parts of the task but could delegate pieces that you'd prefer to avoid.

Remember, if you'd like the free ebook titled "The Six Simple Steps of Great Delegation" subscribe to my newsletter. You can send an email to DefeatTheDrama@aweber.com or just fill out the subscribe form on the right side of the <http://podcast.defeatthedrama.com/>.

